

JOB VACANCY POSTING
Eagle Care Manager: Part-time

Job Position: Eagle Care Director at St. John's Lutheran School and to supervise staff

Job Duties and Responsibilities:

- * Responsible for providing care & supervision to children entrusted to the program.
- *Schedule and supervise all Eagle Care employee
- *Implement School Board policies & procedures
- *Work with the school bookkeeper on billing and Accounts receivable

Job Qualifications:

- *A minimum of a high school diploma
- *Previous child care & administrative experiences
- *Strong leadership, management, and organizational skills with the ability to follow through on plans
- *Strong communication skills with parents, Colleagues, and students
- *Ability to delegate authority and/or Responsibility effectively as needed.

Personal Qualifications:

- *Model the Christian Faith with student & staff
- *Professional appearance in dress and actions

Posting Date: June 7, 2022

Starting Date: As soon as position is filled

Application Instruction: Submit the following:
Resume or [Application](#)
3 References

Contact Information: Julie Berndt, Principal
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